



KAPITAŁ LUDZKI
NARODOWA STRATEGIA SPÓJNOŚCI



UNIA EUROPEJSKA
EUROPEJSKI
FUNDUSZ SPOŁECZNY



Projekt jest współfinansowany przez Unię Europejską w ramach Europejskiego Funduszu Społecznego

**Regulations on recruitment for
PARTICIPATION IN CONFERENCES
BY DOCTORAL CANDIDATES OF IDSMM
realised within the project
“PWP Interdisciplinary Doctoral Studies in Mathematical Modelling”**

§ 1

General information

1. The project *PWP Interdisciplinary Doctoral Studies in Mathematical Modelling*, hereinafter referred to as “the Project” is realised by the University of Gdańsk and co-financed by the European Union within the European Social Fund - Human Capital Operational Programme, Priority 4 *Higher Education and Science*, Measure 4.1 *Strengthening and developing the didactic potential of the University and increasing the number of graduates in specialisations with key importance for knowledge-based economy*, Sub-measure 4.1.1 *Strengthening the didactic potential of the University*.
2. The Project is realised from 1st January 2014 to 30th June 2015.
3. The Project Office is located at the Dean's Office, Faculty of Mathematics, Physics and Informatics of the University of Gdańsk.
4. Participation in a conference by a doctoral candidate of IDSMM (Interdisciplinary Doctoral Studies in Mathematical Modelling), conducted at the Faculty of Mathematics, Physics and Informatics of the University of Gdańsk, hereinafter referred to as “Participation in a Conference”, enables the doctoral candidate of IDSMM to take part in a specialist conference, whose subject is connected with the topic of research conducted by the doctoral candidate in the course of IDSMM. The travelling expenses connected with Participation in a Conference, as well as the conference fee (including, inter alia, board and accommodation) shall be covered by the Project budget.

§ 2

Criteria for participation and recruitment for Participation in a Conference

1. Doctoral candidates of IDSMM, realised at the Faculty of Mathematics, Physics and Informatics of the University of Gdańsk in the academic year 2014/2015 are the only persons entitled to Participation in a Conference.
2. In the academic year 2014/2015 the maximum of 5 persons may participate in a selected Conference. Participation in a Conference shall be realised by 31st March 2015. It is assumed that the average travelling expenses connected with Participation in a Conference of one doctoral candidate shall not exceed the amount of 2,500 PLN, and that the conference fee (including, inter alia, board and accommodation) shall not, on average, exceed the amount of 2,500 PLN.
3. In order to take part in the recruitment process, it is necessary to fill in, print out and sign the APPLICATION FORM (Attachment No. 1), also available on the website <http://mat.ug.edu.pl/idsmm>, obtain the necessary signatures and, following that, file the application form in the Project Office, with Ms Grażyna Pogorzelska, not later than on the 16th February 2015.



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4. Should the applications be filed by more than 5 persons, the persons qualified for Participation in a Conference shall be selected by the Recruitment Committee composed of:
 - Prof. dr hab. Piotr Bojarski – Dean of Faculty of Mathematics, Physics and Informatics of the University of Gdańsk
 - Prof. dr hab. Tomasz Szarek – Head of IDSMM Studies
 - Dr Hanna Furmańczyk – Project Manageradopting as the main criterion the average grade obtained by the doctoral candidate in the 1st semester of IDSMM studies. Should the main criterion prove to be insufficient (applicants with the same average grades), the Recruitment Committee shall take into account an additional criterion, i.e. the opinion issued by the promoter of research topic realised by the doctoral candidate in the course of IDSMM. The Committee shall apply for these opinions by electronic means, solely in relation to the applicants who have not been qualified for Participation in a Conference based on the main criterion.
5. The Recruitment Committee shall select the doctoral candidates qualified for Participation in a Conference not later than on the 19th February 2015, and shall specify the order of the remaining persons on the reserve list.
6. Each of the candidates shall receive feedback on results of the recruitment process at the e-mail address indicated by him/her in the submitted application form, not later than on the 20th February 2015.

§ 3

Review procedure

1. In case a candidate does not accept the decision made by the Recruitment Committee, he/she shall be entitled to appeal against such a decision by the 24th February 2015. The appeal, in written form, shall be submitted at the Project Office, with Ms Grażyna Pogorzelska.
2. The appeal shall be considered not later than on the 26th February 2015.

§ 4

Duties of persons participating in a Conference

1. Persons qualified for Participation in a Conference shall be obliged to fill in and sign the DECLARATION ON USING SUPPORT (Attachment No. 2)
2. Doctoral candidates participating in Conferences shall be obliged to:
 - a) follow the procedures binding at the University of Gdańsk, concerning trips, in particular trips abroad, described on the website of the International Relations Office of the University of Gdańsk: http://ug.edu.pl/nauka_i_rozwoj/wspolpraca_miedzynarodowa/biuro_wspolpracy_z_zagranica/wspolpraca_zagraniczna/wyjazdy
 - b) participate in the Conference indicated in the APPLICATION FORM.
 - c) prepare and submit to the Project Manager, within 10 days of return from the Conference, the REPORT ON PARTICIPATION IN A CONFERENCE, which constitutes Attachment No. 3 hereto.



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§ 5

Resignation from Participation in a Conference

Should it be necessary for a person qualified for Participation in a Conference to resign from Participation in a Conference (due to an important unforeseeable event), his/her place may be taken by the subsequent person from the reserve list.